



Mary Tavy and Brentor Community School Minutes of the Resources Committee Meeting – 17.01.23

Item	Item/comments/notes																
Procedural Matters																	
1.	<p>Welcome and Apologies for Absence The meeting began at 16.05pm. Chair welcomed everyone to the meeting. No apologies received. All present.</p> <p>Present:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Co-opted Governors</th> <th style="width: 25%;">Parent Governors</th> <th style="width: 25%;">Staff Governors</th> <th style="width: 25%;">LA Governor</th> </tr> </thead> <tbody> <tr> <td>Tim Collingwood</td> <td>David Petridge</td> <td>Clare Davies – Head Teacher</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="background-color: #4b0082; color: white;">Clerk</td> </tr> <tr> <td></td> <td></td> <td></td> <td>E Murphy</td> </tr> </tbody> </table>	Co-opted Governors	Parent Governors	Staff Governors	LA Governor	Tim Collingwood	David Petridge	Clare Davies – Head Teacher					Clerk				E Murphy
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2.	<p>Declaration of pecuniary interests No new declarations were made pertaining to this meeting.</p>																
3.	<p>The minutes of the last meeting Governors agreed the minutes of the meeting on 24.11.22 as a true and accurate record.</p>																
4.	<p>Matters arising not on the agenda and actions from the last meeting</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Item</th> <th style="width: 60%;">Action</th> <th style="width: 15%;">Actionee</th> <th style="width: 15%;">Status</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">4</td> <td>DP to send clerk a list of dates for meeting for the remainder of the academic year</td> <td style="text-align: center;">DP</td> <td></td> </tr> <tr> <td style="text-align: center;">5</td> <td>Governors to draft letter to DCC to regarding current numbers</td> <td style="text-align: center;">All</td> <td></td> </tr> </tbody> </table> <p>4 – Completed 5 - Completed</p>	Item	Action	Actionee	Status	4	DP to send clerk a list of dates for meeting for the remainder of the academic year	DP		5	Governors to draft letter to DCC to regarding current numbers	All					
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Monitoring, Accountability and Strategic Items																	
5.	<p>Monitor Budget DCC have come into the school to review budgets including the rise in pupil numbers. The pay award for next year was added on to the costs.</p> <p>Without the pay award, the entitlement is for 170 this year rising to 244 next year. The rise in costs were discussed. ICT costs and licenses were also discussed.</p> <p>Q: What is the target pupil capacity? How many laptops would be needed? A: The figures at the end of the year was carried forward. There was a deficit of 13,000 this year, 4,000 next year.</p> <p>It was noted it is not sustainable for CD to cover all staff sickness. CD encouraged to buy in outside help when it is needed to help cover staff absence.</p> <p>There is an income of 5,000 for breakfast club and the afterschool provision.</p> <p>Q: Can we find someone to volunteer to help you? A: There is only a limited number of children every night.</p> <p style="text-align: center;">ACTION: Governors to talk to staff regarding volunteering for breakfast club and afterschool club.</p> <p>There is a new senior admin staff factored in from April 23 and a candidate in mind for scale 4 business manager.</p>																



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6.	<p>Staffing Staffing is stable. The Lunch Time Supervisor is retiring after a long service to the school. Thanks were given for her hard work and dedication.</p>
7.	<p>Wrap around care update Staff provision was raised during a staff meeting.</p>
8.	<p>Review spending in line with SIP It was explained there has not been much CPD, but this will be reviewed going forward.</p> <p>Q: Is there any support from DMAT? A: There has been variable support from them and we have had access to speak to DMAT. The biggest difficulty is the DMAT Curriculum. They have provided with GDPS training for all staff and providing a service. A lot of CPD for staff is based on DMAT curriculum which can be a conflict of diaries.</p> <p>It was noted the school may need to look at alternative avenues for CPD.</p> <p>9,000 needs to be spent by April. There have been 3 quotes for equipment for PE.</p> <p>Q: Do we have any indication about how much you will spend on PE equipment? A: 5,000 roughly.</p> <p>Q: Are we going to spend all of this budget? A: Yes.</p> <p>It was mentioned staff would like an outdoor classroom and the EYFS roof needs some repairs.</p>
9.	<p>Health & Safety Legionella have undertaken a risk assessment this week. CD will be undertaking written risk assessment course.</p>
10.	<p>Ratification of 2022 pay and conditions award Not discussed.</p>
Matters brought forward by the chair	
11.	<p>Any matters arisen since agenda publication to be notified to the chair PRIOR to the meeting. Staff will need to give 2 weeks' notice if they wish to strike. If staff wish to strike, the school will need to ensure there is enough teaching staff and TA's to open the school.</p>
12.	<p>Impact Budgets improving. Pupil numbers increasing. Opening morning new cohort all parents and carers very excited to send children to MTB.</p>
Housekeeping	
13.	<p>Training No training noted.</p>
14.	<p>Date of Next Meeting – 17th January 2pm</p>
The meeting ended at 17:30	

Action Log from 17.1.23 Resources Committee meeting

Item	Action	Actionee	Status
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Signature: Date:



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5	Governors to talk to staff regarding volunteering for breakfast club and afterschool club.	All	